

GMR Institute of Technology
An Autonomous Institute Affiliated to JNTU, Kakinada

Name of the Meeting	:	Research Advisory Board Meeting	Ref. No.	01
Venue	:	Board Room	Date	10.03.2016
Members Present	:	Dr.C.L.V.R.S.V.Prasad, Principal; Dr.J.Raja Murugadoss, Vice Principal; Associate Dean (Research); HODs		
S.No.	Points Discussed	Tgt. Date	Responsibility	
1	<p>As per the advisory note from the Governing Council, the Research Advisory Board was asked to initiate the scheme of providing seed grant to support the fundamental research in all the departments.</p> <p>Accordingly, the Research Advisory Board has convened a meeting to review the proposal of providing the seed grant to the faculty members to support the basic research. After the detailed discussion and based on the baseline information available, the committee resolved the following.</p> <ul style="list-style-type: none"> • To provide seed grant to each of the departments with a maximum limit of Rs.15000/- • The seed grant allocated to the departments shall be disbursed by the respective HODs' to the identified faculty members pursuing research for the purpose of purchasing consumables • Every year the HODs' shall indicate the names of the faculty members and titles of the project for which the amount is spent • In case if the grant needed is more than Rs.15000/- for any specific project requirements, approvals may be sought with the detailed proposal 	10.03.2016	HODs	
Copy to: Principal, Vice-Principal, Associate Dean (Research), HODs		Prepared by	PA to Vice Principal	
		Approved by	(Vice Principal)	
		Date	10.03.2016	
		Page No.	1 of 1	

Institutional Letter for Seed Grant Policy

Ref. No. GMRIT / 2016-2017: 10

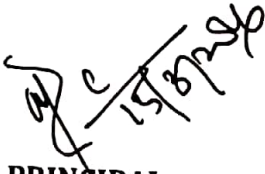
15.03.2016

It is to inform to all the faculty that, a new scheme of providing seed grant to support the fundamental research in all the departments was initiated and shall be in force with immediate effect. In this scheme, a seed grant to the tune Rs.15000/- shall be allotted to each of the department.

The faculty who are in need of the seed money shall apply to the undersigned through their respective HODs' with a detailed proposal and request letter for the sanction of grant. The proposals shall be reviewed by the committee members of Research Advisory Board.

Upon approval, the respective HODs' are authorized to disburse the allotted seed grant to the identified faculty members for purchasing consumables to pursue fundamental research. Anyhow, HODs' shall track the progress and shall submit the data pertaining to the details like, name of the faculty members and the titles of the project for which the amount was spent.

Special Note: In case if the grant needed is more than Rs.15000/- for any specific project requirements, approvals may be sought with the detailed proposal.



VICE PRINCIPAL

CC to: (a) Principal
(b) Head - HR
(c) HoDs